

Addendum Child Protection Policy

March 2020

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CHILD PROTECTION POLICY

<https://baysgarthschool.co.uk/uploads/files/Child-Protection-Safeguarding-Policy-Autumn-Term-2019.pdf>

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1. Introduction

From 20th March 2020, parents were asked to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend. Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home. This addendum of the Baysgarth School Safeguarding & Child Protection Policy provides detailed information of the safeguarding arrangements during the time of the national emergency.

2. Key Contacts

Role	Name	Contact Number	Email
Designated Safeguarding Lead	Jade Driscoll		jade.driscoll@baysgarthschool.co.uk
Deputy Designated Safeguarding Lead	Jim Barton		jim.barton@baysgarthschool.co.uk
Child Protection Officer	Katie Smith		katie.smith@baysgarthschool.co.uk
SENCO	Gemma Megson		gemma.megson@baysgarthschool.co.uk
Head Teacher	Richard Briggs		richard.briggs@baysgarthschool.co.uk
Chair of Governors	Jon Evison		jon.evison@baysgarthschool.co.uk
Safeguarding Governor	Jon Evison		jon.evison@baysgarthschool.co.uk

Other Key Contacts

Role	Name		Email
Ancholme Pastoral Support Team	Philip Scruton, Laura Preston & Amy Sharp		ancholme@baysgarthschool.co.uk
Bardney Pastoral Support Team	Andy Browne & David Brown		bardney@baysgarthschool.co.uk

Newton Pastoral Support Team	Jamie Parker & Jo Cutillo		newton@baysgarthschool.co.uk
Treece Pastoral Support Team	Lauren Haynes & Abbie Marshall		treece@baysgarthschool.co.uk
Headway Pastoral Support Team	Mark Wilson-Walsh & Steven Snell		admin@headwayap.co.uk
Interventions Manager	Donna Murray		donna.murray@baysgarthschool.co.uk

3. Vulnerable Students

Vulnerable students include those who have a Social Worker and those students and young people up to the age of 25 with Education, Health and Care (EHC) Plans.

Those who have a Social Worker include children who have a Child Protection Plan and those who are looked after by the Local Authority.

A student may also be deemed to be vulnerable if they have been assessed as being in need or otherwise meet the definition in Section 17 of the Children Act 1989.

Those with an EHC Plan will be risk-assessed by the SENCO, in consultation with the Local Authority and parents, to decide whether they need to continue to be offered a school or college place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many students with EHC Plans can safely remain at home.

Eligibility for Free School Meals should not be the determining factor in assessing vulnerability. Senior leaders, especially the Designated Safeguarding Lead (and Deputy) will identify vulnerable students and they have the flexibility to offer a place to those on the edge of receiving social care support or other external services support.

Baysgarth School will continue to work with and support Social Workers to help protect vulnerable students. This includes working with and supporting Social Workers and the Local Authority Virtual School Head (VSH) for looked-after and previously looked-after children.

The lead person for this will be:

- For students with social care involvement Katie Smith
- For LAC students Jim Barton

There is an expectation that vulnerable students who have a Social Worker will attend an education setting, so long as they do not have underlying health conditions that put them at risk. In circumstances where a parent does not want to bring their child to an education setting, and their child is considered vulnerable, the Social Worker and Baysgarth will explore the reasons for this directly with the parent.

Where parents are concerned about the risk of the child contracting COVID19, Baysgarth School or the Social Worker will talk through these anxieties with the parent/carer following the advice set out by Public Health England.

Baysgarth School will encourage all vulnerable students to attend school, including remotely.

4. Attendance Monitoring

Baysgarth School and Social Workers will agree with parents/carers whether children in need should be attending school. Baysgarth School will then follow up on any student that they were expecting to attend, who does not.

Baysgarth School will also follow up with any parent or carer who has arranged care for their child(ren) and the child(ren) subsequently does not attend. This will be done through the administration team daily. Parents are encouraged to contact the school if their arrangements change.

To support the above, Baysgarth School will, when communicating with parents and carers, confirm emergency contact numbers are correct and ask for any additional emergency contact numbers, where they are available.

In all circumstances where a vulnerable student does not take up their place at school, or discontinues, Baysgarth school will notify their Social Worker.

5. Designated Safeguarding Lead

Baysgarth School has a Designated Safeguarding Lead (DSL) and a Deputy DSL.

- The Designated Safeguarding Lead is: Jade Driscoll
- The Deputy Designated Safeguarding Lead is: Jim Barton and David Roberts
- The Child Protection Officer is Katie Smith

The optimal scenario is to have a trained DSL (or Deputy) available on site. Where this is not the case, a trained DSL (or Deputy) will be available to be contacted via phone or online video - for example when working from home. All staff have access to the contact details for the DSL and Deputy DSLs.

Where a trained DSL (or Deputy) is not on site, in addition to the above, a senior leader will assume responsibility for coordinating safeguarding on site. The senior leader will be responsible for contacting the DSL or Deputy DSL and informing them of the situation and agreeing subsequent action. They may be required to update CPOMs or liaise with children's Social Workers.

On each day staff on site will be made aware of who that person is and how to speak to them.

The DSL and Child Protection Officer will continue to engage with Social Workers, and attend all multi-agency meetings, which can be done remotely and ensure relevant paperwork is submitted.

6. Reporting a Concern

Where staff have a concern about a student, they should continue to follow the process outlined in the school Safeguarding & Child Protection Policy; this includes making a report via CPOMS, which can be done remotely. There is a CPOMS icon on all staff's desktops which can be accessed through the remote gateway.

In the unlikely event that a member of staff cannot access their CPOMS from home, they should email the DSL and Child Protection Officer. This will ensure that the concern is received.

Staff are reminded of the need to report any concern immediately and without delay.

Where staff are concerned about an adult working with children in the school, they should send details of this concern directly to the DSL and Head Teacher.

Concerns around the Head Teacher should be directed to the Chair of Governors, Jon Evison.

7. Safeguarding Training and Induction

DSL training is very unlikely to take place whilst there remains a threat of the COVID-19 virus. For the period COVID-19 measures are in place, a DSL (or Deputy) who has been trained, will continue to be classed as a trained DSL (or Deputy) even if they miss their refresher training. All existing school staff have had safeguarding training and have read Part 1 of Keeping Children Safe in Education (2019).

The DSL should communicate with staff any new local arrangements, so they know what to do if they are worried about a child.

Where new staff are recruited, or new volunteers enter Baysgarth School, they will continue to be provided with a safeguarding induction. If staff are deployed from another education or children's workforce setting to our school, we will take into account the Department for Education (DfE) supplementary guidance on safeguarding children during the COVID-19 pandemic, and will accept portability as long as the current employer confirms in writing that:

- the individual has been subject to an Enhanced DBS and Children's Barred List Check
- there are no known concerns about the individual's suitability to work with children
- there is no ongoing disciplinary investigation relating to that individual

Upon arrival, they will be given a copy of the receiving setting's Safeguarding & Child Protection Policy and confirmation of DSL arrangements.

8. Safer Recruitment/Volunteers and Movement of Staff

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to students. When recruiting new staff, Baysgarth School will continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in Part 3 of Keeping Children Safe in Education (2019) (KCSIE).

In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.

In the event that Baysgarth School is utilising volunteers, it will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.

Baysgarth School will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult.

Full details can be found at paragraph 163 of KCSIE. Baysgarth School will continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's 'Teacher misconduct advice for making a referral'.

During the COVID-19 period, all referrals should be made by emailing Misconduct.Teacher@education.gov.uk

Whilst acknowledging the challenge of the current national emergency, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school or college, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, Baysgarth School will continue to keep the Single Central Record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.

9. Online Safety

Baysgarth School will continue to provide a safe environment, including online. This includes the use of an online filtering and monitoring system. Where students are using computers in school, appropriate supervision will be in place as well as our online monitoring system.

10. Students and Online Safety Away from School and College

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Safeguarding & Child Protection Policy and, where appropriate, referrals should still be made to children's social care and as required, the Police.

Online teaching should follow the same principles as set out in the code of conduct. Baysgarth School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Staff are reminded to ensure the following when providing remote learning:

- Staff should only use the recommended platforms e.g. Google, Mathswatch
- Staff should only communicate with students through their Baysgarth School email address
- Staff should ensure all materials, links and videos are checked thoroughly before sharing with students
- Staff should communicate with students using appropriate professional language

Staff are not advised to use webcams or provide live lessons.

Parents are encouraged to provide adequate supervision and support for their child(ren). Materials and resources to support them in providing online safety and supervision are available through the website.

11. Supporting Children Not in School

Baysgarth School is committed to ensuring the safety and wellbeing of all its students.

Where the DSL has identified a child to be on the edge of social care support, or who would normally receive pastoral support in school, they should ensure that a robust communication plan is in place for that child or young person. This will either be remote contact or phone call depending on the assessed level of need.

Details of this plan must be recorded on CPOMS, as should a record of contact have made.

This plan must be reviewed regularly (at least once a fortnight) and where concerns arise, the DSL will consider any referrals as appropriate.

The School will share safeguarding messages on its website and social media pages. Baysgarth School recognises that school is a protective factor for students and the current circumstances can affect the mental health of pupils and their parents/carers.

Teachers at Baysgarth School are aware of this and will factor this in when setting expectations of student's work where they are at home.

Baysgarth School will ensure that where we care for children of critical workers and vulnerable children on site, we ensure appropriate support is in place for them. This will be bespoke to each student and recorded on CPOMS.

12. Supporting Children in School

Baysgarth School is committed to ensuring the safety and wellbeing of all its students and it will continue to be a safe space for all students to attend and flourish.

The Head Teacher will ensure that appropriate staff are on site and staff to pupil ratio numbers are appropriate, to maximise safety.

Baysgarth School will refer to the government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID19.

Baysgarth School will ensure that appropriate support is in place for children of critical workers and vulnerable children on site. This will be bespoke to each student and recorded on CPOMS.

13. Peer on Peer Abuse

Baysgarth School recognises that during the closure a revised process may be required for managing any report of such abuse and supporting victims. Where a school receives a report of peer on peer abuse, they will follow the principles as set out in Part 5 of KCSIE and of those outlined within the Safeguarding & Child Protection Policy. The school will listen and work with the young person, parents/carers and any multi agency partner required to ensure the safety and security of the student.

Concerns and actions must be recorded on CPOMS and appropriate referrals made.